



Community Governance Review

West of Waterlooville Major Development Area

Local Government and Public Involvement in Health Act 2007

Terms of Reference

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1.1 Aim of Review

This review will ascertain whether governance for the residents of the West of Waterlooville Major Development Area, within the Winchester City Council boundary, would be best served by a new parish council or the existing parishes.

1.2 Why undertake a Community Governance Review?

A petition has been received by Winchester City Council prepared by the parish councillors who are members of the West of Waterlooville Advisory Group, on behalf of the residents of the new development area. The petition, which contains 204 signatures, requests a “Community Governance Review to examining the potential to form a new parish in the Major Development Area currently known as West of Waterlooville”. Through the meeting of its Licensing and Regulatory Committee on 8 December 2017, Winchester City Council has resolved to undertake a Community Governance Review pursuant to Part 4 of the Local Government and Public Involvement in Health Act 2007.

A Community Governance Review provides an opportunity to make recommendations with regards to establishing, aggregating, amalgamating or separating parishes. It can also determine the name and style of the new parish and appropriate electoral arrangements.

1.3 Scope of the Review

The review will specifically consider the parish governance arrangements of residents living within the area of the West of Waterlooville Major Development Area (MDA). As well as the district of Winchester City Council, the area in question also lies within the parishes of Denmead and Southwick & Widley.

Some adjacent areas of the MDA fall within the district of Havant Borough Council. As the Havant area does not have parish councils, the adjacent area is not included in this review. Residents living outside a parish but within three miles of a boundary are able to participate, although not vote, in local parish council activities. For this reason, residents within three miles of the affected parish boundaries will be welcome to engage in the consultation.

1.4 Who will undertake the Community Governance Review?

Winchester City Council is responsible for undertaking a Community Governance Review within its electoral area. The City Council is responsible for overseeing this process and officers will produce draft and final recommendations for consideration by the Licensing and Regulation Committee before any Order is made. The final Order will be a decision of the Full Council.

1.5 How long will the Community Governance Review take?

If an order is made, this will be done in June 2018. There are various steps and consultation exercises to be undertaken before then. These are outlined in the timetable below.

1.6 Timetable for the review

Stage	What happens?	Timescales	Indicative dates
Commencement	A Community Governance Petition is received		June 2017
Preparation	The petition is validated; desk research and information gathering; delegations and authorities identified and Terms of Reference for the review are prepared and published. Website Ready.	5 months	July – December 2017
Stage One	Initial submissions are invited	3 weeks	January 2018
Stage Two	Consideration of submissions received – Draft recommendations are prepared.	1 month	February 2018
Stage Three	Draft recommendations, and the reasons for them, informing those with an interest for further consultation are published.	6 weeks	March 2018
Stage Four	Consideration of submissions received – Final recommendations are prepared.	2 months	April – May 2018
Conclusion	Final recommendations are published – concluding the review		June 2018
Resolution	Council resolves to make a Reorganisation Order to put into effect any changes.		Next available Council Meeting

1.7 How will the review be conducted?

The review will be conducted in accordance with the duties outlined in the Local Government and Public Involvement in Health Act 2007 and related guidance published by the Department for Communities and Local Government in March 2010.

In accordance with Section 79 of the 2007 Act, the City Council will notify Hampshire County Council that a Community Governance Review will be undertaken.

In accordance with Section 93 of the 2007 Act, the City Council will also consult with local government electors for the area under review; and any other person or body which appears to have an interest in the review. The bodies include:

- Havant Borough Council (which includes adjacent parts of the new development area)
- Denmead Parish Council
- Southwick & Widley Parish Council
- Hampshire Association of Local Councils
- The Local Government Boundary Commission for England.
- South Downs National Park Authority (covers a small area within Denmead parish)

The consultation will also involve other relevant persons, including political parties and local community interest groups. The City Council will publish these Terms of Reference, any proposals made as a result of the review and any recommendations on its website.

The City Council will have regard to the need to secure that any community governance for the area under review reflects the identities and interests of the local community in that area and that it is effective and convenient. Relevant considerations will include the impact on community cohesion and the size, population and boundaries of the proposed area.

1.8 Options for Consideration

The City Council has prepared four possible outcomes to be put forward for consultation:

- **Option 1:** Position to remain unchanged with the West of Waterlooville MDA being covered by two existing Parish Councils
- **Option 2:** West of Waterlooville MDA be removed from both existing Parish Councils and a new separate Parish Council be created for West of Waterlooville MDA.
- **Option 3:** West of Waterlooville MDA be removed from Denmead Parish Council and amalgamated with Southwick and Widley Parish Council.
- **Option 4:** West of Waterlooville MDA be removed from Southwick and Widley Parish Council and amalgamated with Denmead Parish Council.

1.9 The Conclusions for the Review

Following the conclusion of the review, if a new Parish or other Council is to be created, or if there is an amalgamation, this will be done by way of a Reorganisation Order. A Reorganisation Order can be made at any time. The order should take effect on 1 April following the date on which it is made. In this case, if a Reorganisation Order is made in June 2018, it will come into effect on 1 April 2019.

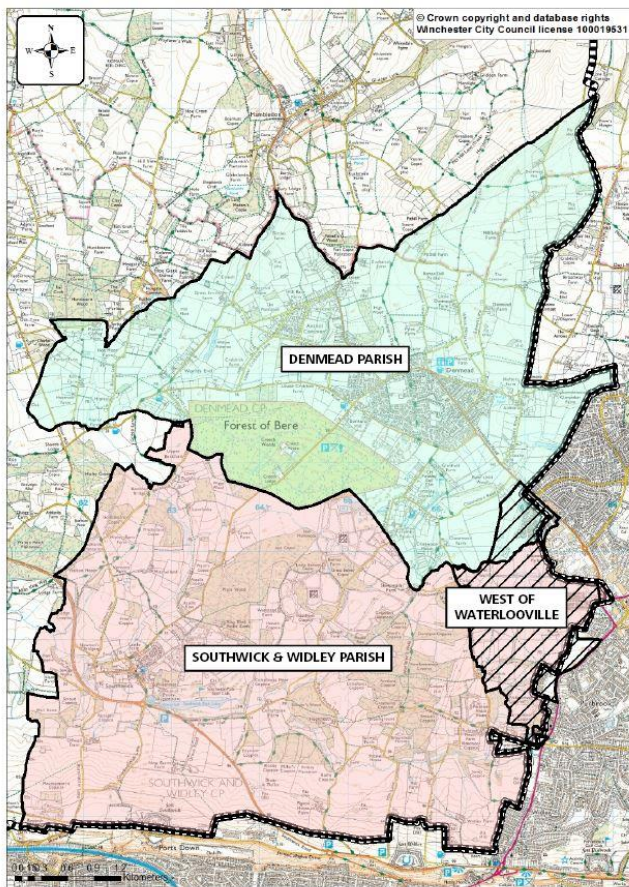
1.10 Contact

Any queries in respect of this review process should be directed to Winchester City Council. Please contact via communitygovernancereview@winchester.gov.uk.

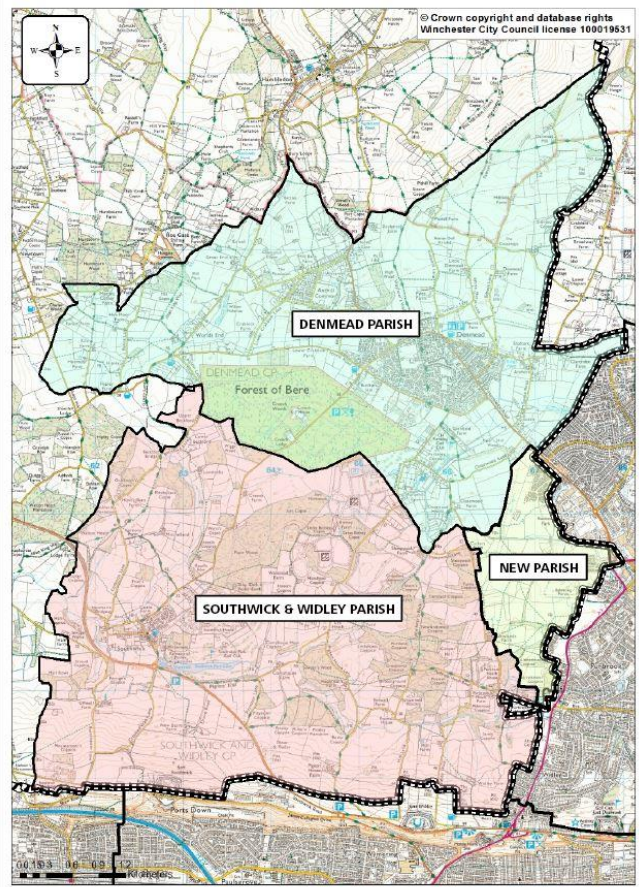
Plans of the four options



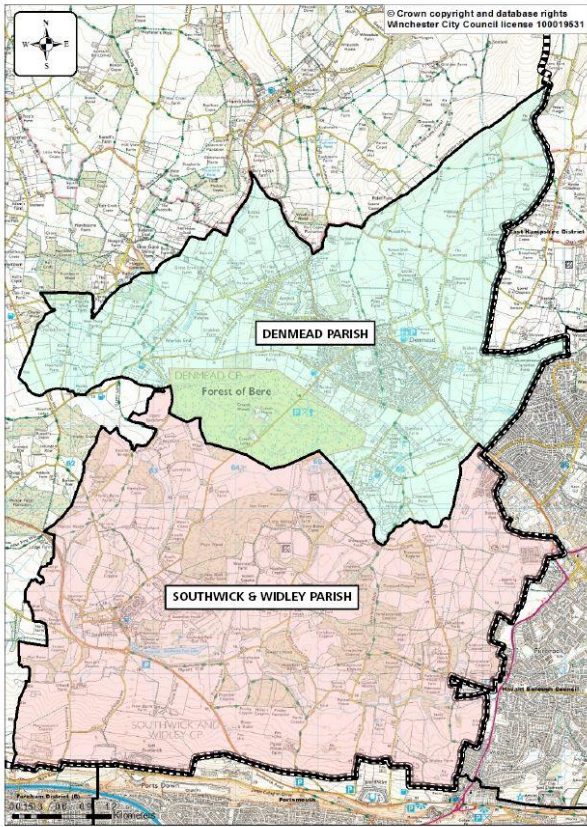
Option 1



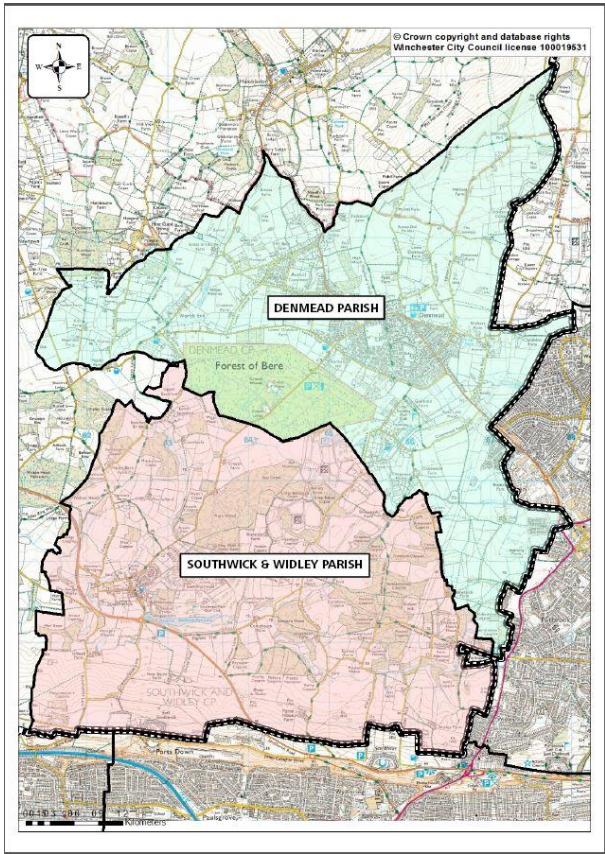
Option 2



Option 3



Option 4



City Offices, Colebrook Street, Winchester, Hampshire, SO23 9LJ

January 2018