**Winchester Community Safety Partnership**

**Offender, Victim and Location (OVAL) Panel**

**Purpose**

Winchester OVAL is a multi-agency partnership that meets to manage risk, action plan and make onward referrals for those identified as being vulnerable as potential victims or perpetrators of crime and anti social behaviour.

The aim of the meeting is to ensure that there are joint working arrangements in place to respond to concerns about vulnerable individuals, hot spot locations and the impact some individuals can have on local communities across the district.

**Stakeholders**

A core group made up from professionals who are authorised to make decisions will be in attendance at the meetings. They will be expected to nominate an informed representative to attend meetings on their behalf or in exceptional circumstances provide a briefing sheet by way of an update, should they be in a position whereby they can not attend. Key stakeholders are:

* Hampshire Constabulary
* Winchester City Council Officers -Community Safety & Neighbourhood Services, Environment, Supporting Families, Legal, Housing Services, CCTV
* A2 Dominion
* Hampshire Fire and Rescue Service
* Radian
* Children and Adult Services
* NHS Mental Health
* Education
* Sovereign
* Youth Crime Prevention
* Youth Offending Team

**Partnership Structure/Meetings**

OVAL is made up from a group of professional representatives who meet on a monthly basis (usually the last Thursday of the month) to discuss identified Offenders, Victims and Locations requiring multi-agency response to a community concern. All discussions are based on the need to seek partnership input for support, intervention and if necessary enforcement.

* Additional partner agencies can be co-opted to attend the meeting as required/appropriate.
* Statutory partner representatives will be asked to make decisions during meetings related to staff resource, data sharing and if appropriate taking the lead role in partnership operations[[1]](#footnote-1)
* The meeting will be chaired by a member of the Winchester Community Safety Team or the ASB specialist within the City Council who can also nominate another partner from an external agency to undertake the chair’s role or stand in as a deputy if appropriate.
* Administration will be provided by a project officer from within Winchester Community Safety Team. The support being offered by the Community Safety Team will always be reviewed at the time of refreshing the ToR.

**Related meetings**

The list below shows the direct correlation between the work of the OVAL meeting and other multi-agency groups[[2]](#footnote-2).

* Police Tactical Planning Meeting- chaired by District Police Commander
* Supported Housing Panel- chaired by Development Manager Community First.
* Operation Fortress-chaired by District Police Inspector
* Supporting Troubled Families- Chaired by Supporting Families Programme Coordinator
* Winchester Community Safety Partnership – City Council Portfolio Holder (currently)
* MASH – chaired by HCC safeguarding board
* MARAC – chaired by Hampshire Constabulary

**Action Plans**

OVAL focuses on the development of action plans aimed at supporting vulnerable individuals, identifying offending risk, reducing crime and anti social behaviour.

The action plans will be based on multi-agency updates. They will be considered as living documents evidencing change and recording responses to multi-agency action, concerns and emerging issues.

**Information Sharing**

Effective information sharing is the key to multi agency working. Partners are permitted to share information at OVAL meetings using the following legislation:

* Hampshire and IOW Crime and Disorder Information Sharing protocol
* Section 115 Crime and Disorder Act 1998
* Section 29 Data Protection Act 1998

All information shared at OVAL should be used for preventing crime and disorder. During the meeting the following applies:

* Individuals will be asked to sign and agree to the information sharing protocol at each meeting. A copy of this document will be held on record.
* Each partner is responsible for ensuring information and documents from the meeting are stored securely and destroyed in accordance with their own organisation policy and relevant legislation requirements.
* All partners will be responsible for ensuring that they have secure access to agendas, minutes, actions and updates.
* All relevant documents will be uploaded to SafetyNet and where appropriate actions completed by core members.
* Once uploaded onto SafetyNet the City Council Community Safety Team will delete emails and any related files from their internal records after a period of 6months or as part of a twice yearly review.
1. Decision making - it is important that those attending the meeting have the authority to make decisions on behalf of the authority they represent.

 2 Multi-agency groups – this list is not exhaustive, however it provides an overview of the key groups that OVAL has links to. [↑](#footnote-ref-1)
2. [↑](#footnote-ref-2)